



MAR AUGUSTHINOSE COLLEGE RAMAPURAM

(Affiliated to Mahatma Gandhi University, Kottayam)

Ramapuram Bazar P. O., Kottayam Dist., Kerala, PIN.686576

U.G.C. Recognized 2(f) & ISO 9001:2015 Certified

www.maraugusthinosecollege.org e-mail: principal@mac.edu.in

Internal Quality Assurance Cell

MINUTES OF IQAC MEETING HELD ON 14.01.2021

Date: 14.01.2021

Time: 10:00 AM

Venue: Google Meet

Agenda:

- Evaluate the effectiveness of using digital platforms for teaching.
- Implement a Learning Management System (LMS).
- Prepare for NAAC Accreditation.
- Organize motivational classes.
- Automate the library.
- Assess the success of conducting online classes during the Covid-19 pandemic.
- Gather feedback from various stakeholders.
- Seek UGC 2f recognition.
- Survey on the efficacy of online classes.

Members Attended:

Dr. Joy Jacob (Principal, IQAC Chairman)
Fr. Joseph Alencheril (Vice Principal, Vice Chairman)
Dr. Fed Mathew (Dept of Eng., Co-ordinator)
Mr. Shaji Augustine (Senior Administrative Officer)
Mr. Jose Joseph (HOD, Dept of Commerce)
Mr. Jobin P. Mathew (HOD, Dept of English)
Ms. Linsy Antony (HOD, Dept of Management)
Mr. Prakash Joseph (HOD, Dept of Computer Science)
Mr. Abhilash V (HOD, Dept of Electronics)
Dr. Sajesh Kumar N K (HOD, Dept of Biotechnology)
Mr. Siju Thomas (HOD, Dept of Social Work)
Ms. Suvarna Mathew (HOD, Dept of Mathematics)
Dr. Baby Joseph (Management Rep., Trust Member)
Mr. Sanju Nedumkunnel (Alumni President)
Mr. Sony J. Antony (MD, Viswas group, Industrialist)



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Report:

The meeting started at 10:00 am, Dr Joy Jacob, the Principal, chaired the meeting and extended a welcome to all attendees. The members discussed the pros and cons of using digital platforms for teaching and the effectiveness of digital tools in enhancing the learning experience. It was agreed that digital platforms are effective in teaching and learning, and faculties were requested to use digital tools in their teaching. The members discussed the importance of a Learning Management System (LMS) and how it could benefit students and faculties. It was agreed that an LMS would be implemented to manage the academic activities and provide online resources to students. The members discussed the NAAC accreditation process and the steps required to prepare for the accreditation. It was agreed that a committee would be formed to oversee the accreditation process.

The members discussed the automation of the library and how it could benefit the students and faculties. It was agreed that the library would be automated to provide easy access to resources for students and faculties. The members discussed the success of conducting online classes during the pandemic and how it could be improved. It was agreed that feedback would be collected from students and faculties to assess the effectiveness of online classes. The members discussed the importance of gathering feedback from various stakeholders and how it could benefit the institution. It was agreed that feedback would be collected from students, faculties, and other stakeholders to improve the academic performance of the institution. The members discussed the importance of seeking UGC 2f recognition and the benefits it could bring to the institution. It was agreed that the necessary steps would be taken to apply for UGC 2f recognition.

Resolution:

The meeting discussed and evaluated various important aspects of the institution's academic performance and administration. The following resolutions were made:

- The effectiveness of digital platforms for teaching will be evaluated and the institution would continue to incorporate digital tools to enhance teaching and learning.
- It was decided to initiate the process of selecting and implementing the most suitable LMS for the institution.
- Preparation for NAAC Accreditation will be initiated. It was decided that the institution would form a committee to oversee the preparation process and ensure that all necessary requirements are met.
- It was agreed that the institution would arrange motivational classes to encourage students and faculties to perform better.



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- It was decided that the library would be automated to improve access to resources and enhance the learning experience of students.
- The success of conducting online classes during the Covid-19 pandemic will be assessed.
- It was decided that the institution would conduct regular surveys and seek feedback to improve academic performance and administration.
- The institution would seek UGC 2(f) recognition to enhance its eligibility for receiving funds and grants from UGC.
- A survey on the efficacy of online classes will be conducted.




Principal
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